



## Checklist for Subdivision Development in Rains County



- Prepare engineering, survey and sewage facilities studies.
- Submit preliminary plat to County Judge's Office including payment of \$995 submission fee plus \$15 per lot made payable to Rains County.
- Request consideration to be put on Commissioner's Court Agenda.
- Attend Commissioner's Court meeting to obtain approval of preliminary plat.
- Submit preliminary plat to 911 addressing office at East Texas Council of Governments.
- Obtain construction bond or letter of credit, as set by Road & Bridge Administrator
- Make any necessary revisions to plat including road/street names.
- Secure necessary certifications for all utilities, including Internet.
- Submit final plat, including Bond or Letter of Credit and all Certifications to Commissioner's Court for approval with covenants and restrictions.
- File approved plat with County Clerk and Submit Tax Certificates from Appraisal District
- May sell property at this point.
- Complete Subdivision development.
- Maintain roads for two years.
- After 2 years, and if roads meet standards, you may submit to County for acceptance as County road if desired. Acceptance will be at the discretion of the Commissioner's Court.